

**STUDENT GOVERNMENT ASSOCIATION
APPLICATION FOR THE SGA EXECUTIVE BOARD:
SGA OFFICERS and CLASS OFFICERS**

NAME: _____ GRADE: _____
EMAIL: _____ SHIRT SZ: _____
PHONE: _____

For the upcoming school year, SGA will run as follows:

- 1. There will be separate SGA Officers and separate Class Officers which will join together to form the SGA Executive Board.**
 - a. **SGA: President, Vice-President, Secretary**
 - b. SGA Job Descriptions:
 - i. **President:** The Student Body President shall lead or direct SGA in activities; help carry out its objectives; help SGA reach its goals; provide positive leadership; delegate responsibility/share authority; learn/know talents and abilities of SGA members and use them to the best advantage of SGA; work with administrators, faculty and staff to insure good communication; communicate with SGA information from the advisor, administration, faculty and staff; provide opportunities for membership involvement /motivation; plan meeting agendas; keep business meetings orderly and democratic; communicate with officers in case of an advisor's absence; provide opportunity for members to share positive and negative feedback in a constructive manner; and keep all officers informed of all issues in advance of absence.
 - i. **Vice-President:** The SGA Vice President shall lead meetings in place of the President; shall assist the President in the planning, implementation, and evaluation of all class activities; report any problems to SGA president and advisor(s); and shall act as Supervisor of Elections
 - ii. **Secretary:** The SGA Secretary shall lead meetings in place of the President/Vice-President; keep business meeting minutes; prepare and distribute meeting notes, if needed; and keep SGA files neat and orderly.
 - c. **Class Officers will consist of: President and Vice-President and three Representatives from each class**
 - d. Class Officer Job Descriptions
 - i. **President:** The Class President shall lead or direct their designated class in activities; advocate on behalf of their class; lead their class in fundraising; lead their class in all homecoming activities; communicate with their class, administration, SGA advisors, and class sponsors, provide opportunities for membership involvement /motivation; plan meeting agendas; provide opportunity for members to share positive and negative feedback in a constructive manner; and keep all officers informed of all issues in advance of absence.
 - ii. **Vice-President:** The Class Vice President shall assist the President in the planning, implementation, and evaluation of all class activities; shall preside over all class activities when the Class President is unable.
 - iii. **Representative (3 per class):** The Class Representatives shall assist the Class Sponsor, President, and Vice President in the planning, implementation, and evaluation of all class activities, and serve as a voice for the student body.

- e. **SGA officer elections are Monday, May 6** at the regularly scheduled membership meeting. All rising Seniors and Juniors may run for the 3 open offices.
 - f. **Class officer elections are Wednesday, May 8.** You cannot hold two positions at the same time. Therefore, you will need to decide whether holding an SGA office or a class office is more important to you.
2. Class officers will join the SGA officers as the Executive Board of SGA and therefore will be required to join SGA. We are now a cohesive unit, working as one to better DHS.
 3. SGA full membership club will meet once a month on the 2nd Monday of each month. The Executive Board (SGA and Class Officers) will meet monthly with Dr. Foster.

I am running for the following SGA Office: _____

-Or-

I am running for the following Class Office: _____ Grade Level: _____

Briefly explain why you want to run for an officer position in the SGA Executive Board.

What other clubs / sports are you committed to at Daphne High School?

Are you an officer in any group for the upcoming school year? ____ yes ____ no If yes, which one?

1. Teacher recommendation: I believe _____
 will be an asset to the SGA Executive Board and will work hard to represent the student body well while serving.
 X _____

2. Teacher recommendation: I believe _____
 will be an asset to the SGA Executive Board and will work hard to represent the student body well while serving.
 X _____

Requirements for SGA Executive Board:

1. You may not serve as SGA President if you are a president in another school organization.
2. No disciplinary referrals that result in on-campus or off-campus suspensions.
3. Be a role model and volunteer for the jobs no one wants to do. Be Prompt.

***ALL APPLICATIONS AND DUES DUE TO MRS. HELMS or MRS. MINOSO IN ROOM 132 / ROOM 133
 BY 3:10, Friday, April 26, 2019***

Campaigning Week will begin on Monday, April 29 and end Friday, May 3. Elections will be held Monday, May 6 at our general membership meeting.

*****Turn in applications directly to Mrs. Helms or Mrs. Minoso by physically giving application to them. Do not leave on their desk, but place directly in their hand in room 132 / 133.***